



Navigators

January 22, 2001, 12:00-4:00, TheHarbor Rm.

Agenda Item:

- ✧ Operations review next week - prepare topics
- ✧ Brewer's tickets - how to award?
- ✧ Vacation policy changes
- ✧ Metrics 101 training
- ✧ Team update
 - Status of Mfg team – *Presentation by team member at 1:00pm*
 - Actions for Navigators to work/complete
 - FY02 Plan rollout and team introduction

Action Items:

Champions: Target Date:

- | | | |
|---|--|--|
| ◆ Identify Navigators to partner-present Team Ldr Training | All | Dec 20, 2000 |
| ◆ Develop “Key Metrics 101” core course for NWT <ul style="list-style-type: none">➤ Safety (5-S)➤ Productivity➤ Quality➤ Schedule Attainment | Lisa, Cathy
Kurt, Greg
Bob
Travis | Feb 1, 2001
Feb 1, 2001
Feb 1, 2001
Feb 1, 2001 |
| ◆ Review & Update 5-S Scorecard for NWTs <ul style="list-style-type: none">➤ Coordinate with Mfg Team members | Lisa, Cathy
Bill, Loren, Mark M. | Feb 1, 2001 |
| ◆ RMW-ize the 8-step Marconi Problem Solving Process | Lucy, Bob | Feb 15, 2001 |
| ◆ Develop “Product Knowledge” core course for NWT <ul style="list-style-type: none">➤ Phase #1: X-Connect, Mesa | John, Kerry | April 1, 2001 |
| ◆ Coordinate NWT Kick-off Event | Navigators | March 15, 2001 |

Future Action Items:

Champions: Target Date:

- | | |
|--|-------------|
| ◆ Define Flexible Workforce | Navigators |
| ◆ Define Support Groups Training plan | Navigators |
| ◆ Create an Inventory Control Policy for Work Cell | Rick K. |
| ◆ Evaluate Human Performance Form | Lisa, Jack |
| ◆ Identify Cell/Team Training Matrix | Erica, Lisa |
| ◆ Identify future roles for the Task Team | Navigators |