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6 Month progress update

Name of Action Plan	Task	Due Date	Responsible	Progress
Academic Plan	CAHSS- Master of Fine Arts	Authorization to Implement – February 2010 Implement- Fall 2010 or Fall 2011	Ron Verdon	MFA in Design passed CAHSS, CIC, GEC and is scheduled for AAAT on Dec. 8. Also sent to PEC this week. Scheduled for UW System and Board of Regents by April 2010 Authorization to Implement has been approved at all levels of the campus approval process. The Authorization to Implement document is at UW-System for review by the Academic Planner. It is to go before the BOR at the April 2010 meeting. Authorization in progress; approved at the campus level with approval by BOR planned for Spring 2010. Implementation planned for Fall 2011.
Academic Plan	CAHSS- B.S. in Applied Social Science	Authorization to Implement- October 2009 Implement- Fall 2010	Richard Tyson	Authorization to Implement Fall 2010 approved by the Regents. Appointment of Program Director and Program Advisory Committee expected Dec. 2009. It has been approved by the BOR. New students will be accepted for Fall 2010. Program approved by BOR October 2009. Implementation approved for Fall 2010.
Academic Plan	A.A. in Arts and Sciences	Entitlement to Plan –	Amanda Brown	The Entitlement to Plan is scheduled to

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	(CAHSS & CSTEM)	Fall 2009 Authorization to Implement- Fall 2010 Implement- Fall 2011		go to the CAHSS Council for approval at the 01/27/2010 meeting; then on to the next level. Work will begin shortly on the Authorization to Implement in anticipation of System approval of the Entitlement. Entitlement in progress and on the CAHSS agenda for approval in January 2010. Authorization planned for Spring 2010.
Academic Plan	B.S. in Cognitive Science (CEHHS and CSTEM)	Entitlement to Plan-Summer 2009 Authorization to Implement- December 2009 Implement- Fall 2010	Jerry Kapus	Submitted rough drafts of Authorization proposal and Executive Summary to UW-System, currently revising these documents based on UW-System comments, scheduled to go to BOR for Feb. 2010 meeting, implementation Fall 2010 Authorization on BOR agenda for February 2010. Implementation planned for Fall 2010. Executive Summary and Authorization submitted in Dec. 09
Academic Plan	CEHHS- B.S. in Health, Wellness and Fitness	Entitlement to Plan-Fall 2009 Authorization to Implement- Spring 2010 Implement- Fall 2010	Bob Peters	Entitlement submitted to System in Fall 2009 and awaiting approval. Entitlement submitted in Sept. 09, distributed to campuses in Nov. 09
Academic Plan	CEHHS- M.S. in Gerontology	Entitlement to Plan-Fall 2009 Authorization to Implement- Summer 2010	Bob Salt	Entitlement approved by System in September 2009. Entitlement to Plan approved Sept. 09

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		Implement- Fall 2011		
Academic Plan	CEHHS and CSTEM - Mathematics Education concentration	Under discussion	Joy Becker, Chris Bendel, Jackie Weissenburger	Discussions held on how to revise education courses to meet the needs of math ed students. Goal is to have this done and proposal prepared for DPI submission this spring. Still under discussion; several meetings have been held. Still under discussion
Academic Plan	CEHHS- Reading Specialist certification	Discussion	Kimberly Martinez, Jackie Weissenburger	Under discussion. Plan to submit to DPI SU 10
Academic Plan	CSTEM- M.S. in Industrial and Applied Mathematics	Entitlement to Plan- Spring or Summer 2010 Authorization to Implement- Spring 2011 Implement- Fall 2011	Petre Ghenciu and Alex Basyrov	Notes: (1) Alex Basyrov should be added to the people responsible list. (2) The title should be “Industrial and Applied Mathematics” Entitlement has been prepared and is currently making its way through the campus approval process. Title has changed to Industrial and Applied Mathematics. Entitlement approved by AAAT in January 2010 and on Faculty Senate agenda for early Spring 2010. Will be forwarded to System for approval in Spring 2010.
Academic Plan	CSTEM- M.S. in Biomedical Sciences	Under discussion	Michael Pickart	Under discussion. <ul style="list-style-type: none"> - clarified and expanded interested partners - rough draft of program plan - formally secured Marshfield administrative interest refined action plan to complete

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				Entitlement to plan
Academic Plan	CSTEM- Mathematics Education concentration	Under discussion	Mary Hopkins-Best and Brian McAlister	Discussions held on how to revise education courses to meet the needs of math ed students. Goal is to have this done and proposal prepared for DPI submission this spring.
Academic Plan	CSTEM- B.S. Engineering Technology	Implement- Fall 2011	Rich Rothaupt and Scott Springer	This existing program will be delivered via remote site in collaboration with UW-Sheboygan, UW-Manitowoc and Lakeshore Technical College.
Academic Plan	COM- B.S. in Supply Chain Management	Entitlement to Plan- Spring 2009 Authorization to Implement- December 2009 Implement- Spring 2010	Gene Gutman	Approved by UW System 12/09 – Ready for implementation Spring 2010 Authorization approved by BOR in December 2009. Implementation approved for Spring 2010.
Academic Plan	COM- M.S. in Homeland Security	Entitlement to Plan- Spring 2010 Authorization to Implement- Spring 2011 Implement- Fall 2011	Elbert Sorrell	Deferred until Summer 2010 Entitlement in development.
IT Plan	Campus buildings network wiring upgrade.			Ongoing
IT Plan	Campus Wireless Network Improvement			Wireless access in public areas (study lounges, common areas, basements) of residence halls nearing completion. In 2004-05, a University Housing initiative to add wireless access points (WAPs) to cover the 1st-4th floor study lounges was completed. Starting in

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			<p>2008, wireless projects are in process for many residence halls to improve coverage in the “common areas” as well as provide coverage for much of the basements. This project involves network wiring and implementation of PoE (Power over Ethernet) network switches. Work has been completed in Fleming, North, Red Cedar*, South and Wigen Halls. Work in the remaining halls AF, CKTO, HKMC halls is ongoing. The majority of the WAPs in these basements have been installed. The remaining locations are on hold due to asbestos abatement being needed. The abatement of these locations is scheduled in January 2010. Once abatement is complete, the remaining WAPs will be installed in these basements. This project is estimated to be completed by March 2010.</p> <p>*Red Cedar Hall has wireless network coverage in the common areas, floor lounges and 1st floor conference rooms 140 & 141. No additional wireless network coverage has been added since the building opened in 2005.</p> <p>Currently, there are no plans to expand wireless network coverage in Jeter-Tainter-Callahan Hall.</p>
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				Hovlid Hall will undergo a remodeling project in 2010. This remodeling includes a wireless network infrastructure which is intended to provide wireless network access in all areas including student rooms. Existing buildings will be re-evaluated and adjusted to improve wireless connectivity. Buildings already completed are Fryklund Hall, Comm Tech, Applied Arts, Micheels Hall, Science Wing Phase 1
IT Plan	Secure Wireless	Fall 2010		Planning stages to deploy encrypted wireless network communication for faculty/staff and students.
IT Plan	Web server content management system	2008-09		Implementation continuing. Most of the Stout web site will be converted by January 1, 2010. Estimated 75% complete.
IT Plan	Continue coordination and management of university web-site			Ongoing
IT Plan	Web redesign	2010		RFP in development
IT Plan	Faculty/staff Email system replacement	Summer 2010		Planning stage
IT Plan	Information Portal	Summer 2008		RFP in development
IT Plan	Professional Development Tracking System	Fall 2010		Working with UW-Madison to co-exist within their system. UW-Madison enabling software to adapt to UW-Stout inclusion
IT Plan	Build a Financial Aid portal.			No progress
IT Plan	PeopleSoft Student Information System			Complete. All modules operational.

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IT Plan	PeopleSoft HR System	July 2008		In progress. Expected 2 nd quarter 2011 implementation.
IT Plan	Reporting Data Store (RDS) - data warehouse	2008-2010		In progress
IT Plan	Oracle EPM 11.1.1.2 upgrade	February 2010		Re-scheduled for March 2011
IT Plan	Reporting Software	Fall 2009		RFP in evaluation stage
IT Plan	Develop system/process for tracking and documenting programming customizations. Standards would be developed around this process. Review looking at industry available software or developing in house. Would also like to bring in-house an expert to train staff on industry standard best practices in this area.			In progress
IT Plan	Implement Additional Network Security.			Evaluating existing security measures
IT Plan	Acceptable Use Policy	Fall 2009		In progress
IT Plan	Comprehensive Information Security Policy	Spring 2010		Awaiting approval of Acceptable Use Policy
IT Plan	Implement document imaging solution.	Summer 2005		In progress. To date, 22 departments are using the software with more to be implemented
IT Plan	Implement electronic signature module within ImageNow for use by the campus.	Spring 2009		An e-approval process has been implemented for the Budget Transfer and Space Request forms. Product purchased and installed. Two pilot processes are in progress; space request and budget transfer forms.
IT Plan	Training for CMS	Spring 2009		In progress. Trainings offered Fall 2009. Offerings and open labs to continue

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				Spring 2010
IT Plan	Laptop Transfer Program	Possible reoccurrence every academic year - December, May, summer		Ongoing
IT Plan	E-Scholar laptop training	Fall 2010		No progress
IT Plan	Monitor capacity/speed of the off-campus Internet connection.			Ongoing
IT Plan	Facilitate the replacement of faculty/staff computers thereby ensuring that everyone has relatively new and efficient computer equipment.			Ongoing
IT Plan	Continue campus-wide Key Server Software License Management System.	2006		Ongoing. Each year as new applications and updates are available, the Software Administrator must develop licensing and custom-deployment models for all software packages. A KeyServer software request form has been developed and is available online. License numbers have been adjusted based on usage reporting.
IT Plan	Continuously Manage Software Application Licensing			Software Administrator has catalogued all known campus-application license agreements and is producing and increasing available documentation. Departments must provide a copy of a valid license agreement before any application will be installed by T&N.
IT Plan	New Instructor Workshop	every Fall		Ongoing
IT Plan	Prof Dev Week	Every Aug, Jan, May - LTS		Ongoing

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IT Plan	Update digital image databases and put historical images online			Computer and software upgrades pending
IT Plan	Provide coordinated assistance to faculty and staff related to learning technology approaches and systems (technology changes, teaching strategies, D2L, software, hardware etc.).			Ongoing
IT Plan	ASK5000 help desk facility			No progress
IT Plan	Mediated Classroom Maintenance			Ongoing
IT Plan	Equipment Maintenance Schedule	Fall 2009		In Progress.
IT Plan	Lecture Capturing System			New system installed in Millennium Hall Fall 2009.
IT Plan	Jarvis Hall Remodel Project	Phase 1 - beginning 2009 with Phase II and III scheduled for 2010.		In progress
IT Plan	Lab Mod	Ongoing. New requests for 2010 - 2011 will begin Fall 2009		The Space Committee review and recommend proposals.
IT Plan	D2L Course set-up automation	Spring 2010		In progress
IT Plan	Purging D2L courses			Ongoing
IT Plan	D2L Gradebook integration with PeopleSoft	2009-2010		This function no longer supported by MILER and PeopleSoft will have delivered functionality.
IT Plan	Data Center capacity planning or infrastructure.			In progress
IT Plan	Project Management Framework--Project			No progress

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	Authorization/Development/Execution initiative			
IT Plan	Survey Clearinghouse	Fall 2009		Initial stages. Estimate for software development in progress
IT Plan	Electronic Signature			See ImageNow response.
IT Plan	IT Training			Online training is available 24/7 via Lynda.uwstout.edu.
IT Plan	SOE Assessment			No progress
IT Plan	One-stop student services			No progress
IT Plan	Student Health Services			No progress
IT Plan	PeopleSoft Functionality			CSRG will be considering a proposal for Supply Chain Management for fy10.
IT Plan	Implement T2 Flex	1/1/2010		Initial stages
IT Plan	Peopleware to Certain migration	Fall 2009		No progress
IT Plan	Security Camera System			No progress
IT Plan	Study Abroad Software	January 2010		Initial start using the software will be without PeopleSoft initegration
IT Plan	Outsourcing Student E-mail	Fall 2009		Initial migration in progress. All student email will be outsourced to Microsoft Live March 2010.
IT Plan	Data Retention of data from Datatel			No progress
IT Plan	Data warehouse transition			Initial stages
IT Plan	Redevelopment of Telephone Chargeback System	Fall 2009		No progress
IT Plan	Centralized Scheduling	2010		In progress. Software purchased to enable academic schedule import
IT Plan	Survey Software	Spring 2009		Complete. Qualtrics chosen software solution
IT Plan	D2L Upgrade	Summer 2009		Complete
IT Plan	Web audit	Spring 2009		Complete

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IT Plan	TurnItIn	2008 - 2009		Complete
IT Plan	Residence Life Software	2008		<p>Project complete. The RMS software and demographics interface from Peoplesoft to RMS are live. Significant training of select Housing staff took place. Interfaces with PeopleSoft were developed. Data was entered into the system. New students completed their housing & dining preferences on-line. The program assigned new students to their rooms.</p> <p>Incoming Demographics interface is “live”. Room assignments have been completed for incoming freshmen students. Complete.</p>
IT Plan	External Security Audit	Fall 2008		Complete.
IT Plan	DE Classroom update	Summer 2009		Complete.
IT Plan	PeopleSoft Integration with D2L	Fall 2009		Complete.
IT Plan	Discipline Tracking	Fall 2009		<p>Project complete. Campus purchased Maxient Student Conduct System to manage student misconduct cases in the Dean of Students Office and University Housing. Nightly data feeds from Peoplesoft was completed by campus IT staff in Summer 2009. Vendor training completed July 2009. Went live in September 2009. Working with Maxient to import data from old system. Complete.</p>
Marketing Plan	Development and continuation		Marketing	2010 Marketing plan in place, being

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	of the marketing process		team, Marketing Director and Vice Chancellor for Advancement and Marketing.	executed according to timeline and budgets approved. Working with other marketing offices on campus to integrate activity. Working on the development of a web based identity program and a template system to assist integration efforts
Marketing Plan	Continue being on the cutting edge with social media networks		Communication s Specialist, University Communication s.	Facebook page for university now over 3000 fans; Twitter feeds going out daily
Marketing Plan	Laptop communications		Marketing Director	Screen saver developed for laptops with the inspiring innovation tag line
Marketing Plan	Website Redesign		Website Steering Committee which includes: CIO, Vice Chancellor for Advancement and Marketing, Marketing Director, Communication s Director and Director of Enterprise Information System.	Approval received from DOA to submit RFP. RFP draft in final revision, to be submitted 12.18.09, with proposals requested back by 1.19.10. Review committee in place.
Marketing Plan	Search Engine Optimization		Web Coordinator.	Included in Web site redesign RFP and web staff continue to identify key tag words to assist with SEO efforts

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Marketing Plan	Continue direct email marketing programs		Marketing Specialist, Outreach Services	Regular succession of email campaigns to prospective students/target audiences from various offices on campus
Marketing Plan	Cable TV and movie theatre advertising		Marketing Director and Marketing Team	New ads produced with James Tower's help, began airing in October 2009 on television stations and in theaters in Hudson, Menomonie, Eau Claire and Oakdale, MN. Completed media buy to target specific TV programs in the Minneapolis/St. Paul and Western/Central Wisconsin TV markets.
Marketing Plan	Billboard Advertising		Marketing Director and Marketing Team	Second and third billboards now in place on I-94
Marketing Plan	Conduct research		Marketing Director and Marketing Team	Not yet completed
Training and Development Plan	Leadership and professional Development program	Annually	Director of Human Resources	The full Leadership and Professional Program was not held. HR developed a modified program specific to Department Chairs.
Training and Development Plan	Fiscal Services, enrollment services, administrative services, university services	Annually	Director of Human Resources	5 EDGE sessions were conducted this fall & 7 sessions will be offered spring semester
Training and Development Plan	Campus business operations training	Annually	Director of Business & Financial Services	Provide training in all business operations (SBS, PMM & Accounting) at least once a year through the EDGE program. The next EDGE session is schedule for 01/26/2010 and 03/09/2010. BFS also provides training as requested

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				from individuals and departments.
Training and Development Plan	Personal development/interpersonal relationship (ex. Smoking cessation)	Annually	Optimal Health Committee	Optimal Health Fair planned for April 2010 will expand and include tobacco cessation vendors. New OH website developed this fall. Fad diet workshop was held in November put on by the SSDA students. Support the smoke-free campus by offering services and promoting a smoke free campus and providing information on tobacco cessation at the benefits fair and Great American Smoke-Out Day this fall.
Training and Development Plan	Department Chair Training	Annually	Provost; Director of Human Resources	3 sessions were offered this fall which included topics on performance evaluations, financial management, student issues, and curriculum with 30+ attendees. Two sessions on managing conflict and engagement will be offered during January Professional Development week.
Training and Development Plan	Train faculty & staff on how to effectively incorporate student experiential opportunities into programs and curriculum (broaden horizons)	On-going	Provost; NTLC	No progress as of 1-18-2010. Planning will begin now that definition of experiential learning is created.
Training and Development Plan	Baldrige Training	On-going, at least annually	Provost; Director of Human Resources	See Quality Training Certificate info
Training and Development Plan	Quality training certificate (quality tools)	Bi-annually	Director of Budget, Planning & Analysis;	BPA: First session was on AQIP/Baldrige in November 2009. 24 attendees. Spring session scheduled for 4/21/10.

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			Director of Human Resources	Presentation planned for January Professional Development day.
Training and Development Plan	AQIP Training	On-going; at least annually	Provost; Director of Human Resources	See Quality Training Certificate info
Training and Development Plan	Assessment and evaluation	On-going, at least annually	Provost; Director of Human Resources	See Quality Training Certificate info
Training and Development Plan	Customer service	On-going, at least annually	Director of Human Resources	Customer Service Ambassadors promoted Customer Service Week Oct.5-10, 2009. Passed out candy jars, promoted customer service motto and held a reception. Dealing with Difficult people session will be held during January Professional Development Week.
Training and Development Plan	Sexual harassment prevention	Existing guidelines per policy and law; ongoing, at least annually; as requested	EO/AA Office	Orientation of new employees Sept 09; 1 academic dept trained; brochure was mass mailed; began revision of policy; Housing trained staff; HR distributed brochures to new employees; ASLS established 3-year training schedule for all units.
Training and Development Plan	ADA	Existing guidelines per policy and law; ongoing, at least annually; as requested	EO/AA Office	Orientation of new employees Sept 09; 1 academic dept trained
Training and Development Plan	Equal opportunity	Existing guidelines per policy and law; ongoing, at least	EO/AA Office	All unclassified search committees trained; Policy revision approved; Dept chairs trained; Promotion Committee

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		annually; as requested		trained;EDGE presentation; Provost Council and CEHHS Council trained;. New employee orientation.
Training and Development Plan	Racial/ethnic equality	Existing guidelines per policy and law; ongoing, at least annually; as requested	EO/AA Office	See Equal Opportunity info
Training and Development Plan	Gender equality	Existing guidelines per policy and law; ongoing, at least annually; as requested	EO/AA Office	See Equal Opportunity info
Training and Development Plan	Discrimination/bias/harassment	Existing guidelines per policy and law; ongoing, at least annually; as requested	EO/AA Office	See Equal Opportunity info
Training and Development Plan	LGBTQ	Existing guidelines per policy and law; ongoing, at least annually; as requested	LGBTQ Coordinator	Four Safe Space trainings for students, staff and faculty were conducted. In October 2009, the LGBTQ Program Office launched Open Door, a discussion and support group for LGBTQ students. Celebrated and planned a variety of activities for October's LGBT Awareness Month. Director of University Housing and the LGBTQ Program Office developed a brochure earlier this year highlighting LGBTQ student resources on campus, including the many programs and services of the LGBTQ Program Office, as well as the Out@Stout student org and the Pride Alliance.

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Training and Development Plan	Faculty/Staff Complaint Process	Existing guidelines per policy and law; ongoing, at least annually; as requested	EO/AA Office	Chancellor formed a group to study and recommend a tracking process in spring 2010
Training and Development Plan	Student complaint process	Annually; as requested	Dean of Students	Handled individually as issues arrive. Department chair training. Campus is working on a comprehensive complaint process. DOS office has developed and is implementing a database tracking system.
Training and Development Plan	Academic and non-academic misconduct	Annually; as requested	Dean of Students	Presented sessions at professional development in August 09 and Jan 10 as well as trained all department chairs.
Training and Development Plan	Ethics	Annually; as requested	Chancellor	New employee Orientation, Sept. 09
Training and Development Plan	PeopleSoft	Continuous throughout implementation process	Learning & Information Technology Coordinator	Implementation is complete. Functional module leaders will continue to develop training and deploy to campus on an on-going basis thorough out the life of this software and as new functionality and features are made available from Oracle.
Training and Development Plan	Outlook E-mail Microsoft Office Suite/PowerPoint	On-going	CIO	Online training is available 24/7 via Lynda.uwstout.edu.
Training and Development Plan	On-line survey and course evaluation tool	Twice per year	Budget, Planning and Analysis	BPA: One-on-one support available during office hours. Three group training sessions offered in fall 2009.
Training and Development Plan	Hyperion	As requested	CIO	Basic navigation and use training is provided by LIT. Functional module leaders can provide more in depth training specific to their data sets along with help from LIT.

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Training and Development Plan	Software applications including Adobe Acrobat , Photoshop, Dreamweaver	On-going	CIO	Online training is available 24/7 via Lynda.uwstout.edu.
Training and Development Plan	Adobe Connect (formerly Breeze)	Annually	CIO	Online training available at: http://www.uwex.edu/ics/extendlms/ , http://www.uwex.edu/ics/extendlms/tutorials/index.html , http://www.adobe.com/support/connect/ . 1 -1 help is also available when needed
Training and Development Plan	Echo 360 (formerly Apreso)	On-going	CIO	Periodic training sessions are offered. Online training regarding Adobe Connect can be found at http://www3.uwstout.edu/lit/lts/clsrn_supt/index.cfm
Training and Development Plan	New Instructor Workshop	Annually	Director of Teaching & Learning Center	Completed August 18-21, 2009
Training and Development Plan	New Employee Orientation (including diversity training)	Quarterly	Provost; Director of Human Resources; EO/AA Office	Completed September 1, 2009, with 30+ participants. Second Fall session was cancelled due to lack of new employees. Spring sessions scheduled for January 20 th and April 22 nd .
Training and Development Plan	EAP training	Annually	Director of Counseling Center	Delivered informational presentation on EAP and Students of Concern referral processes during new employee orientation in August. Delivered informational presentation on EAP and Students of Concern referral

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				processes during new employee orientation in August. See New Employee Orientation for future sessions.
Training and Development Plan	Workplace Violence Prevention	Annually	Executive Director of Health & Safety	Chief Walter and Sergeant Starck have presented “Preventing Mass Casualty Shootings in a College Setting” to 12 different councils and classes since July 1, 2009. Discussion on safety at campus business office/bank in light of recent area bank robberies.
Training and Development Plan	Asbestos compliance/overview	As mandated	Executive Director of Health & Safety	Health & Safety co-coordinates annual asbestos training for Physical Plant employees.
Training and Development Plan	Lead compliance/overview	As mandated	Executive Director of Health & Safety	Health & Safety trains on lead in its annual training calendar.
Training and Development Plan	Defibrillator training	Annually	Intramural Sports	DeFib managers contacted re: hardware updates. Officer Pederson has met with managers when they request Officer Pederson has re-certified all patrol and health center employees in CPR/AED.
Training and Development Plan	Emergency Management (including building evacuation, alarm codes, etc)	Annually	Executive Director of Health & Safety	Web site continues to be updated. Tested FLASHbrief 12/14/09. Officers doing monthly testing on fire alarms in academic/office buildings
Training and Development Plan	Identifying students and co-workers at risk	Annually	Dean of Students	No progress
Training and	Fire extinguishers	As mandated	Executive	Safety & Risk Management trains

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Development Plan			Director of Health & Safety	Physical Plant staff annually and other Stout staff who volunteer for the CERT program.
Training and Development Plan	Ergonomic workstations	As mandated	Executive Director of Health & Safety	Safety & Risk Management train staff as requested.
Climate Action Plan	Research best practices in policies. Recommend policy topic list. Propose at least two policies for review and recommendation.	April 1, 2010	Environmental Sustainability Steering Committee	Researched best practices in policies; prioritizing a number of policy recommendations and details of each policy for proposal to Chancellor's Advisory Council.
Climate Action Plan	Identify and request to be a part of regional initiatives promoting sustainability.	October 1, 2009	Environmental Sustainability Coordinator	Made contact with and/or attended meetings for a number of local and regional organizations, including: Sustainable Dunn, the Joint Sustainability Working Group, West Central Wisconsin Rail Coalition Annual Meeting, Americorps Community Garden initiative, Tainter Menomin Lake Improvement Association, West Central Wisconsin Regional Planning Commission, and Chippewa Valley Regional Transit Authority.
Climate Action Plan	Collaborate with interested parties on campus and in the community to develop a community garden program with a focus on reducing community hunger issues.	2010	Student Life Services	UW-Stout Americorps volunteers and Environmental Sustainability Coordinator are working with community members, community organizations, and local government to develop a community garden. Currently working to secure land and resources for the garden.
Climate Action Plan	Lighting and lighting control	2010	Physical Plant	Sports and Fitness Center: Installation

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	system replacements in the Sports and Fitness Center Building and Memorial Student Center.			<p>of the new lighting system for JFH will begin on March 19, 2010 and go to April 15, 2010. We are working closely with Alan Symicek on the lighting projects for the JFH, MPR, Pool, West Gym and Racquetball courts. Construction on the Multipurpose Room will go from July 22 to August 20. And construction on the West Gym, racquetball courts, and pool will go from May 24 to June 25.</p> <p>Memorial Student Center: Will be done as part of the building renovation project, which will begin in January 2011.</p>
Climate Action Plan	Offer a shuttle to Wal-Mart and North Menomonie.	2009	Vice Chancellor for ASLS	Shuttle offered during the fall and spring semesters on the second Saturday of each month.
Climate Action Plan	Convert to electronic medical records to save paper and space.	2011	Student Health Services	Current progress on scanning archived records via Image Now. Spring 2010 schedule discussions with Point & Click. This is the same system utilized by health services at Madison, Stevens Point and Whitewater.
Climate Action Plan	Plate waste studies done annually – market results. Marketing to encourage “clean plate” to reduce average plate waste. Marketing to encourage when eating light to skip the tray.	2010	Dining Services	Plate waste study done in December 2009 and results will be shared via table tents 2 nd semester to encourage diners to change habits. Second study then done in spring to measure any change.
Climate Action Plan	Moving to all “green”	2010	Dining Services	All systems have been converted. All

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	chemicals of Ecolab for ware washing and put on the Apex system which includes monitoring system to help assess usage of chemicals, utilities and water. Moved to green chemical for floor care.			new chemicals and systems are in place.
Climate Action Plan	Promote refillable beverage containers with discount – expanded options in bookstore	2010	Dining Services	Marketing to be done for 2 nd semester.
Climate Action Plan	Participate in local coalition as appropriate.	2010	Dining Services	Attending meetings held in southern region of state – to learn from efforts there. Provided letter of support towards efforts to obtain grant for similar coalition in western WI. Meeting set up with local co-op for food purchasing in February.
Climate Action Plan	Label equipment for appropriate pre-heat times. Market savings in water and energy with new equipment.	2010	Dining Services	Equipment labeled except for some new items in Commons – will do 2 nd semester. Have gathered information on savings of water.
University Priorities- Enrollment Management	Develop a multi-year recruitment plan that focuses on Minnesota and Western and West Central Wisconsin	May 24, 2010	Executive Director of Enrollment Services (sponsor); Enrollment Management Committee	5 subcommittees have been established: Veterans, DE, Transfer, Traditional, and Diversity to help gather information and inform the plan. In addition International Student office and Graduate student office have been asked to identify strategies to meet the overall enrollment goal of 9,000.
University Priorities- Enrollment	Develop a multi-year retention plan	May 24, 2010	Executive Director of	A campus-wide retention committee has been established to look at best practices

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Management			Enrollment Services (sponsor); Enrollment Management Committee	and develop a plan.
University Priorities- Enrollment Management	Implement the recruitment plan	Fall 2010	Executive Director of Enrollment Services (sponsor); Enrollment Management Committee	No progress
University Priorities- Enrollment Management	Implement the retention plan	Fall 2010	Provost and Vice Chancellor for ASLS	No progress
University Priorities- Enrollment Management	Inventory and assess points of contact to perspective and admitted students	Fall 2009	Executive Director of Enrollment Services	Reviewing overall communication plan will finalize spring 2010.
University Priorities- Sustainability	Research best practices in policies	Nov 1, 2009	Diane Moen (sponsor); Environmental Sustainability Steering Committee	Completed research in best practices in policies and reviewed among committee.
University Priorities- Sustainability	Recommend policy topic list	Dec 15, 2009	Diane Moen (sponsor); Environmental Sustainability Steering	Recommended a policy topic list of four main topic areas: energy conservation, waste reduction, purchasing, and transportation.

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			Committee	
University Priorities-Sustainability	Propose, at minimum, two policies for campus review and recommendation	April 1, 2010	Diane Moen (sponsor); Environmental Sustainability Steering Committee	Currently prioritizing policies based on a three-star system, and discussing what each policy will entail.
University Priorities-Sustainability	Identify and request to be part of regional initiatives promoting sustainability	Oct 1, 2009 and ongoing	Environmental Sustainability Coordinator	Made contact with and/or attended meetings for a number of local and regional organizations, including: Sustainable Dunn, the Joint Sustainability Working Group, West Central Wisconsin Rail Coalition Annual Meeting, Americorps Community Garden initiative, Tainter Menomin Lake Improvement Association, West Central Wisconsin Regional Planning Commission, and Chippewa Valley Regional Transit Authority. Will continue to attend meetings and make additional contacts.
University Priorities-Sustainability	Appoint appropriate representatives to regional initiatives and arrange student experiences as appropriate	Oct 1, 2009 and ongoing	Program Directors	They have not received the charge yet Two undergraduate students studying Sustainable Design & Development assisted a local brewery to incorporate sustainable practices into its business model. Faculty and the Sustainability Coordinator are currently working on a student project to help the Tainter Menomin Lake Improvement Association in its efforts to clean up the Red Cedar Watershed.
University Priorities-	Establish relationships and	1 program by spring	Chief Diversity	See Appendix A

6 month updates are in blue
 Year end updates are in red

Diversity	“visiting programs” (including short-term programs) with universities that are rich in multicultural diversity (ex: polytechnic universities, historically Black colleges/universities, Hispanic colleges/universities)	2010	Officer	
University Priorities-Diversity	Identify opportunities to participate in exchange programs (broadly defined) via technology, where faculty, staff and students can connect with diverse groups via technology	Summer 2010	Chief Diversity Officer, Appropriate Program Directors, Deans, Jane Henderson	See Appendix A
University Priorities-Experiential Learning	Operationally define and inventory current experiential learning at UW-Stout	Fall semester, 2009	Provost (sponsor); Janice Coker, Chair Amy Lane & College Reps (Steering Committee)	Developed a definition of experiential learning as well as essential principles and roles of mentor, learner and external partner. Initial course inventory also completed.
University Priorities-Experiential Learning	Define comprehensive and program-specific experiential learning outcomes	Spring semester, 2010	Deans and Program Directors	No progress as of 01/18/2010. Awaiting report from the Experiential Learning Implementation Team.
University Priorities-Experiential Learning	Train faculty & staff on how to effectively incorporate student experiential opportunities into programs and curriculum	Spring semester, - Summer, 2010, ongoing	Provost (sponsor); NTLC & Dan Riordan	No progress, 12-10-09
University Priorities-Experiential Learning	Develop experiential learning metrics as part of the program	Fall semester, 2010	Provost (sponsor);	No progress

6 month updates are in blue
 Year end updates are in red

Learning	review and assessment in the major process		Steering Committee + PRC Chair & Committee Faculty Senate	
University Priorities- Experiential Learning	Market and promote our identity of experiential learning to our audiences – faculty, students, staff and external stakeholders	End of Fall Semester, 2009	Vice Chancellor for University Advancement and Marketing (sponsor); Integrated Marketing Team	No progress

Appendix 1. January 20 2010

Richard Tafalla, Assistant Vice Chancellor
Jeff Anderson, Dean, CSTEM
Sue Foxwell, Director, Research Services

Interim Report on UW-Stout 2015 Goal Develop knowledge, respect and validation of differing values, cultures and beliefs in students, faculty and staff: University Priority: Develop and implement a pilot program to increase participation in faculty, staff and student exchange programs.

In order to achieve the UW-Stout 2015 Goal to *Develop knowledge, respect and validation of differing values, cultures and beliefs in students, faculty and staff* one University Priority is to *Develop and implement a pilot program to increase participation in faculty, staff and student exchange programs*. Progress on this priority is described here.

- Richard Tafalla, Jeff Anderson and Susan Foxwell have met 4 times to plan this initiative

We propose to pilot a visiting faculty network diversity program in STEM centered on the following two areas of focus

1. Sustainability
2. Nanotechnology and Materials Science

- As Sustainability is contained within University Focus 2015 Goals and Nanotechnology programming is a key component of a recently funding NanoSTEM DIN, these are both areas of great interest and opportunity.

- Currently, those departments that have key relationships to these areas of focus and also currently face staffing issues due to enrollment growth are the following.

1. Sustainability: Biology, Chemistry, Construction, Engineering & Technology, MSCS
2. Nanotechnology and Materials Science: ACT, Chemistry, Engineering & Technology, MSCS, Physics

This program has a long-term vision of developing a center for visiting minority scholars to conduct research in chosen areas and to teach in specific departments. In addition, faculty from UW-Stout may choose to work at minority serving colleges that UW-Stout has established partnerships.

The pilot program will begin in the College of Science, Technology, Engineering and Math (CSTEM). The program will establish partnerships with one or more Historically Black Colleges and Universities (HBCU). The Dean of CSTEM has identified teaching and research needs in the Sustainability and/or Nanotechnology programs and visiting scholars will be invited to come and work in these areas from appropriate programs at partner schools. One of the reasons for partnering with HBCUs is because of the availability of federal grant funding targeted toward HBCU partnerships. Minority scholars invited may include:

- A. Post-doctoral students
- B. Visiting Professors
- C. ABD Doctoral students

In this pilot effort we will begin with three to four visiting teacher/scholars from the HBCUs that will serve 50% time conducting research and 50% time teaching. Their responsibilities in the center will be to conduct research in their academic field and preference will be given to those who include some issue of racial/ethnic diversity in their research or teaching. The teacher/scholars will be selected because their research interests are already aligned with the goals of the academic department.

Long-Term Goals: If the pilot program is successful, the long-term goal is to create a research center where visiting teacher/scholars can conduct research. We envision expanding to other colleges and programs and to identify partner schools in new HBCUs, Hispanic Serving Institutions (HSIs) and Tribal Colleges. In addition, faculty from UW-Stout can exchange with partners schools to teach and conduct research. By doing this, we can provide greater racial/ethnic diversity in the teaching staff and offer opportunities for faculty to experience greater diversity.