

Strategic Planning Group Planning Sessions for 2006 Summer Retreat

Step #1: In **April**, for each of the FOCUS 2010 Goals, possible university priorities will be solicited from the divisions of the university through the Chancellor (Chancellor's Office Division); Provost (Academic & Student Affairs); Vice Chancellor (Administrative & Student Life Services); Chief Information Officer; and Governance groups. This process would require discussions to occur within our organizational units – bottom/up approach to priority identification. People would not be limited to submitting ideas about their division only, but are encouraged to think about the university as a whole.

Step #2: SPG members will discuss the ideas at a **May** meeting and use a confidential paper instrument to indicate their preference for further exploration. It is anticipated that the top 4-6 priorities would be developed. Based upon the results, articles will be chosen for the group to read, and BPA will provide data and information for the group to review.

Step #3: SPG members will be asked their top two university priority topic preferences for breakout group assignment. Expectations will be developed for the breakout groups. For example, this may include meeting with the Chancellor, Provost, VC, CIO or governance groups to discuss the priority, the development of a list serve for the group, review of articles and data provided to the group with list serve discussions, etc.

Step #4: SPG will have 3 pre-retreat meetings. These meetings will be used to provide overall university data:

- Fiscal Year-End Budget Review
- Facts and Figures (**June**)
- FOCUS 2010 (**June**)

Step #5: Hold a **July** retreat. The breakout groups will work on day 1 to develop one transformational initiative. They will complete a template providing background, a priority statement, and action plan. Day 2 will encompass presentations to the full group with time allotted for discussion, reaction of the Chancellor, Provost, and others, with the end result being draft university priorities to share with the campus during the fall semester.