

<b>Short term vs. Long term</b>	<b>Issues</b>	<b>Responsible</b>	<b>Requested budget</b>
ST	Develop a training workshop for unclassified hiring committees	Donna Weber	Unknown
ST	Provide quarterly campus communication information about individuals serving on System committees	Doug Mell	Funding for travel as required
ST	An announcement will be placed in the daily email to describe how FTE is counted.	Diane Moen	No additional resources required; this will be completed by existing staff
ST	An announcement will be placed in the daily email to remind individuals of the process for requesting maintenance on power sources.	Diane Moen	No additional resources required; this will be completed by existing staff
ST	The problem is not the printers but a compatibility issue between the newly purchased printer's drivers and the student's laptops. Part of the issue is understanding the problem. Student Life Services will notify students on how to obtain the correct drivers for the printers.	Diane Moen	Resources expended will include staff time, student work time and FWS dollars
ST	Curriculum mapping (to extend classroom descriptors beyond size and mediation) TLC could sponsor a listening session to identify the classroom descriptors that should be incorporated into a model of classroom development and classroom scheduling, e.g. type of seating, flexibility of room arrangement, type of work space (desk, table, etc.), pods, etc. The creation of a classification system should be developed to identify the tools available for each of the classrooms. This classification system could be used to help with classroom scheduling in the Registrar's office pertaining to instructors needs. Ad Astra is currently in use by Registration and Records to schedule classes and the feature with the application exists that instructors could also request classrooms based on the classification/needs. A list does exist by technology installed in the classrooms that could be expanded and grouped into a classification system that could be used for this purpose.	Julie Furst-Bowe and Doug Wahl	Partner with Registration and Records to produce a classroom classification system to identify the different types of classrooms on campus. The result would be used to integrate within Ad Astra scheduling system. There is also a possibility to address the system within the PeopleSoft Campus Solutions system.
ST	Continue to promote online offerings, especially in winter and summer sessions	Julie Furst-Bowe	No new funding. Modest stipends to develop online offerings have been helpful; have been funded through curricular incubation and new

			program development. Colleges/SOE also fund through customized dollars.
ST	Continue use of Career Clusters for undeclared students	Julie Furst-Bowe	First year advisors are currently doing this.
ST	BPA and Faculty Senate to analyze costs for realignment	Julie Furst-Bowe	None
ST	Increasing minority recruitment through partnerships	Julie Furst-Bowe	No new funding required. Modest resources for travel
ST	Email accounts are currently deleted for undergraduate students if they are not actively enrolled. This process is performed in October and March every year. Email accounts can be kept longer.	Doug Wahl	Resources may be needed to house the additional storage space for the non-enrolled students needs
ST	With the current system, advisee lists by program can be obtained by running XE21 within the Datatel system. This can be brought into a spread sheet for further sorting development of email lists etc. All department secretaries have access to this application. See also long term solution for this issue.	Doug Wahl	None
ST	Classroom resources are processed through the campus Space Committee. The Space Committee has representatives from each of the schools who are accessible to their peers so that ideas and maintenance issues can be brought into the planning. Every summer all the classrooms are checked for operation and function with items being maintained and/or replaced as recommended and needs change. The classrooms that have issues are addressed when problems arise and also re-checked during semester breaks to insure operability. 90% of all generally assigned classrooms at Stout are mediated.	Doug Wahl	With the current budgeting, priorities are established based on need.
ST	Conduct a pilot for classroom "control" using DyKnow software. This software has ability to control student laptops, project individual screens to all devices, lock Internet access among others. For more information see <a href="http://www.dyknow.com/">http://www.dyknow.com/</a>	Doug Wahl	Students are interested in funding a pilot through the Student Tech Fee funding. Some faculty volunteers will be needed for the pilot. A proposal will be submitted to the Student Tech Fee Committee for funding.
ST	Devise a system to provide software updates, impact information and installation information for Keyserver applications. Software updates and distribution to labs and laptops are communicated during the spring semester every year. Lists are sent to the department chairs with the updates that are scheduled for installation in the labs for the following fall and for inclusion on the laptop image. Unless communicated the updates are installed as proposed during the summer. Students have the option to re-image their machine at any time and specifically are asked if they are requesting help at our walk-up locations. However, faculty machines using Keyserver software is problematic in that	Doug Wahl	

	information as to who has what applications installed has not been recorded. A possible solution is to create faculty images to allow updates to the software applications, operating system etc without compromising data. Standards for hardware configurations will need to be established for efficiencies to occur. Consider standardization of computers.		
ST	Telecommunications and Networking hired a consultant this Fall to help technical personnel address some of the wireless issues of the campus. An extensive survey was done of Harvey Hall with visitation to larger classrooms on campus. While the Stout implementation was fairly consistent with industry best practices, there are improvements that will be made during semester breaks and next summer that will involve moving the wireless access points to provide better coverage for the classrooms and buildings as a whole. Additional wireless access points will be purchased to provide service to faculty offices to aid students and faculty consultations during office visits. Wireless connectivity has become an expectation on campus and issues will be continually monitored and addressed.	Doug Wahl	None
ST	Develop multicultural student scholarships	Joan Thomas	Financial support and marketing material has been provided for the first year.
LT	Tackling the <i>suitcase campus</i> image. Student Life Services needs to educate the students and confront the misnomer that “ <i>students leave campus every weekend.</i> ” As part of this initiative, increase student involvement in activities and student organizations, and create more service learning and leadership opportunities for students.	Diane Moen	Staff time. Reallocation of student activity fee money. Programming funds from the University Center or SSA.
LT	Student Life Services is increasing our marketing to groups external to the university and in particular, local high schools. Policies are being developed for rental of the facility when participants are under the age of 18. Additionally, the reservation process is being moved on line to make it easier for the customer.	Diane Moen	Resources needed are staff time, dollars for software improvement and updates to EMS and meeting room matrix and the cost of a summer intern to work with the increasing summer conference activity. Money may also be needed for event insurance for high school activities which is very reasonable and inexpensive
ST	<ol style="list-style-type: none"> <li>1. Add this item for a “One Stop Shop” to the Capital Issues List.</li> <li>2. A mini training session for the Memorial Student Center service center staff/students should be held to learn about the Registration and Records, Student Business Services, and Admissions offices so that they are able to more accurately direct phone calls and assist</li> </ol>	Diane Moen	Time to develop content and participate in training session

	students.		
ST	<p>These items will be added to the campus master plan for future evaluation.</p> <ul style="list-style-type: none"> <li>• Space issues with increase in number of programs and enrollment (Academic buildings and housing)</li> <li>• Greenspace</li> <li>• Long-term plan for classroom/office designations</li> </ul>	Campus Master Planning Steering Committee	Resources will be identified in the final campus master plan
LT	Implement workflow processing and digital signatures through the ImageNow Sunflower Document Management Suite.	Diane Moen Doug Wahl	<p>The cost to implement is as follows:</p> <p>\$50000 for Document Control Suite – enables digital signature  \$22000 for Content Server &amp; Recognition Agent – enables search within documents  \$12960 increase in annual maintenance &amp; support  \$4000 installation &amp; implementation services</p>
LT	A 2007-2009 ASLS Focused Initiative is: Examine existing parking policies and practices and develop a plan to improve satisfaction with parking services.	Diane Moen	The resources will be identified as part of the plan to examine existing parking policies and practices and develop a plan to improve satisfaction with parking services. There may be a need for purchasing land or changes in policies and practices.
LT	Developing a culture of lean principles. Representatives from every ASLS unit participated in a four hour Lean Principles training. The ASLS division is committed to reviewing one major process per year.	Diane Moen	The cost of the training and facilitation from NWMOC was \$6,000. The implementation of the principles requires time commitment. This time commitment may require LTE backup for work release to implement Lean action

			items.
LT	Implementation of American College and University Presidents Climate Commitment	Diane Moen	A .50 project appointment was allocated to implement this initiative.
LT	ASLS, ASA and LIT have been identifying the student services issues/barriers and potential solutions/resolutions	Diane Moen and Julie Furst-Bowe	Identified in separate report
LT	Laptops for graduate students	Senate and Issues Group	No new funds are needed
LT	Expand SOE program partnerships with post-secondary institutions and continue to expand alternative delivery	Julie Furst-Bowe	UW System education DIN
LT	Continue funding Curricular Incubation and New Program Development Projects.	Julie Furst-Bowe	A minimum of \$50,000 per year to fund projects
LT	Establish Center for Interdisciplinary Collaboration	Julie Furst-Bowe	Structure and resources will be identified as part of realignment process.
LT	Require a minimum of a one Cooperative Education experience for all undergraduate academic programs. Exceptions are those majors that are mandated by State or Federal requirements. Also expand to a Global market	Senate, Julie Furst-Bowe	None
LT	Emphasize the University's commitment to expand and equip existing mediated classrooms; update and maintain existing mediated classrooms; and, enhance the comfort, atmosphere, and usefulness of classroom furniture and equipment. Long term plan for preventative maintenance of instructional technologies. Also, as classrooms are remodeled or updated, emphasize flexible designs	Julie Furst-Bowe Doug Wahl	No new funds are needed
LT	Set up an ad hoc committee to make broad recommendations concerning program and curriculum development that will move UW-Stout forward to becoming a great polytechnic institution.	Faculty Senate	Possible assistance from BPA in collecting data
LT	Create an office or center for diversity	Donna Weber and Julie Furst-Bowe	\$25,000